



104-110 Spring Gully Road

Bendigo Victoria, 3550

Phone: (03) 5443 7230

Email: [spring.gully.ps@education.vic.gov.au](mailto:spring.gully.ps@education.vic.gov.au)

Website: [www.sgps.vic.edu.au](http://www.sgps.vic.edu.au)

## Grade 4

Dear Parent/Guardian,

We are looking forward to a great year of teaching and learning and would like to advise you of our voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard curriculum requirements, and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

The environment and resources that we enjoy today represent the contribution made by our parent/carer community over many years. Parent/Carers voluntary contributions make a significant difference to the quality of our programs. Your support in 2024 allowed us to:

- Facilitate Literacy and Mathematics online digital subscriptions.
- Maintain sufficient class sets of books for students to develop their reading.
- Update library books to reflect the current interests and passions of our students.
- Replenish sports equipment.
- Purchase materials for our specialist subjects.
- Provide a one-to-one netbook program for Grades 3 to 6.
- Subsidise excursions and incursions.

For further information on the Department's Parent Payments Policy, please see a one-page overview attached.

Yours sincerely,

Francis Trezise  
Principal

Ronald Lowe  
School Council President

## Curriculum and Other Contributions

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum		Amount
<b>Online Subscriptions</b>		
	<b>Product</b>	<b>Amount</b>
	Elastik	24.50
	Essential Assessment	18.00
	PAT Maths / Reading / Spelling	9.00
	Sound Waves	3.50
	Think Mentals	18.00
	TTRockstars	2.00
		\$ 75.00
<b>ICT Programme</b>	Netbook Lease as per agreement	\$ 140.00
<b>Educational Resource</b>	Per Student	\$ 80.00
<b>Total Curriculum Contributions</b>		<b>\$ 295.00</b>
<b>Other Contributions - for non-curriculum items and activities</b>		<b>Amount</b>
<b>Total Other Contributions</b>		<b>\$ 0.00</b>

## Total

Category	Totals
Curriculum Contributions	\$ 295.00
Other Contributions	\$ 0.00
<b>Total</b>	<b>\$ 295.00</b>

## Payment methods

- Curriculum and Other Contributions may be made flexibly throughout the year, however contributions received by the end of Term 1 would be appreciated to support our planning and administration.
- These contributions can be paid via Compass from 2025, book collection day or in the office in cash or Eftpos.
- The School Savers Bonus (SSB) **cannot** be used to assist in the curriculum and other contributions.

## Educational items for students to own

Below is a list of items that the school recommends you purchase from Education Plus for your child to individually own and use.



Qty	Items
24	Faber-Castell Pencils HB Economy
6	Red Checking Pencil
1	Crayola Full Size Coloured Pencils – packet 12
3	Sharpie Permanent Marker Fine Point 1.0 Black
1	STAEDTLER Pigment Fineliner 0.5 Black
2	EC Whiteboard Marker Thick – packet 4
4	Faber-Castell Medium Sleeve Pencil Eraser
4	Bostik Blu Stick 35g
1	Scissors Noris Club 175mm
1	Pencil Sharpener Plastic Double
1	Ruler 30cm Wooden
1	Pencil Case Named Large 325mm x 165mm
3	Exercise Book Protex A4 64pg – 14mm PVC Cover
2	Best Buddies Mega Scrapbook 100gsm 64pg Board Cover
4	Grid Book A4 48pg – 10mm Spirax #130
3	Story Mega Plain/14mm Dotted Thirds 64pg
1	Ex Book Ground Grass Sky A4 64pg – 14mm Dotted Thirds
1	READ IT Home Reading Green Level (Middle)
1	Clipboard A4 Acrylic clear
1	Protex Display Book 20 Pocket Fixed
1	PM Handwriting For Victoria Book 3
1	Sound Waves Spelling Student Book 3
1	Office Choice Facial Tissues Premium 2 Ply 200 Sheet
2	Yes-Copy Paper A4 80gsm White



104-110 Spring Gully Road

Bendigo Victoria, 3550

Phone: (03) 5443 7230

Email: [spring.gully.ps@education.vic.gov.au](mailto:spring.gully.ps@education.vic.gov.au)

Website: [www.sgps.vic.edu.au](http://www.sgps.vic.edu.au)



## Educational items for students to own

### Payment method

- Educational items to own if ordered through Education Plus is paid to them directly when ordering.

To complete online go to: [www.edplus.com.au](http://www.edplus.com.au)

Your school login for Grade 4 is: **SGP42025Z**

- Click on the “Booklist” tab in the top menu, then enter the code above in the “Code” box.
- Press enter and follow the instructions to complete your order.
- Make sure you go all the way to the “Place Order” tab. Once you have done this you should receive a confirmation email confirming your order, if you don’t receive this email, please contact Education Plus on 5447 8588.

- The School Savers Bonus (SSB) cannot be used for booklist payments.

If ordered through Education Plus, collection of your order will be:

Where: Spring Gully Primary School

Date: Tuesday January 21, 2025

Time: 8:00am to 4:00pm

From: Art Room

## Extra-Curricular Items and Activities – provided on a user-pays basis

Spring Gully Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

The cost of extra-curricular items and activities will be advised and paid on Compass throughout the year, below are just estimates.

Extra-Curricular Items and Activities	Estimated Amount
Term 1	
• School Wide Positive Behaviour (SWPB) – Activity	3.00
• Senior School Swimming Sports	6.00
• Division Swimming (Representatives)	5.00
• Region Tennis (Representatives)	10.00
Term 2	
• School Wide Positive Behaviour (SWPB) – Activity	3.00
• Mothers and Special Friends' Day Activity	5.00
• Radio Awareness Incursion	6.00
• Division Cross Country (Representatives)	10.00
• District Athletics (Representatives)	5.00
Term 3	
• School Wide Positive Behaviour (SWPB) – Activity	3.00
• Camp	340.00
• Division Athletics	5.00
• Fathers and Special Friends' Day	5.00
• Book Week Activity	7.00
Term 4	
• School Wide Positive Behaviour (SWPB) – Activity	\$3.00
• Swimming Program	\$40.00
• Be Awesome Day	\$20.00
<b>Total Extra-Curricular Items and Activities</b>	<b>\$476.00</b>

## Payment method

- Extra-Curricular Items & Activities will be posted as they occur and paid via Compass.

## PLEASE NOTE:

The indicated costs are best estimates as this stage and are subject to some change.

**CSEF and School Savers Bonus can be used for the above excursions and camps.**

(You are eligible for CSEF if you hold a Centrelink Health Care Card or a Pensioner Concession Card)

**Only students who are selected for sport representative teams and additional activities will incur the approximate cost**



104-110 Spring Gully Road

Bendigo Victoria, 3550

Phone: (03) 5443 7230

Email: [spring.gully.ps@education.vic.gov.au](mailto:spring.gully.ps@education.vic.gov.au)

Website: [www.sgps.vic.edu.au](http://www.sgps.vic.edu.au)

## Financial Support for Families

Spring Gully Primary understands that some families may experience financial difficulty and offers a range of support options, including:

- **State Schools Relief**

Is a not-for-profit organisation that improves the lives of tens of thousands of disadvantaged Victoria students, and their families, each year. SSR provides government school students with new uniforms and footwear. They work side by side with us to ensure any students facing hardship have the necessary items they require for school.

- **Centrepay**

Is a free voluntary bill paying service. Deductions come from your Centrelink payments and can be used to help pay for education expenses.

You can start, change, or cancel deductions at any time, to meet your needs.

There are several ways to start Centrepay deductions. You can:

- start a Centrelink deduction online using your Centrelink online account
- visit your local Centrelink service centre or phone Centrelink.

- **CSEF** - The **C**amps, **S**ports and **E**xcursions **F**und provides payment for eligible students to attend camps, sports and excursions. It also provides a Prep Winter Uniform Package to families through State Schools Relief. Families holding a valid means-tested concession card or temporary foster parents are eligible to apply.

- \$150.00 per year is paid for eligible primary school students. Payments are made directly to the school and are tied to the student.
- Application forms will be available on booklist collection day.
- Please bring your concession card with you.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact Sonia our Business Manager on [sonia.lewis@education.vic.gov.au](mailto:sonia.lewis@education.vic.gov.au).

## Refunds

Refunds will be considered on a case-by-case basis and will be provided to families where it is reasonable and fair (for example, if the school has not incurred a cost). If Spring Gully Primary School has incurred costs, our school will act reasonably and take into consideration the circumstances relating to the requested refund, for example, if an event is unexpectedly cancelled. If the school decides to provide a refund, then parents need to agree and advise the school where the refund should be paid.

Francis Trezise (Principal)

Ph: 03 5443 7230

Email: [francis.trezise@education.vic.gov.au](mailto:francis.trezise@education.vic.gov.au)

## PARENT PAYMENTS POLICY

### ONE PAGE OVERVIEW



#### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



#### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

##### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

##### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

##### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



#### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



#### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.